



Application form updated on Oct 2011

# MARITIME CLUSTER FUND TRAINING@MARITIME SINGAPORE - SHORT COURSES APPLICATION FORM

- This form may take you 5 minutes to complete.
- You will need the RCB No. of the sponsoring company to complete this form.

Course Title / Provider: \_\_\_\_\_

Course Dates: \_\_\_\_\_

Name of Employee	Designation	SC / SPR *	NRIC No.	Course Fee (Excludes GST)

*Please indicate "SC" if applicant is a Singapore Citizen, "SPR" if applicant is Singapore Permanent Resident*

Business Entity Name: \_\_\_\_\_

RCB (Registry of Company Business) No: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email Address: \_\_\_\_\_

Tel No: \_\_\_\_\_ Fax No: \_\_\_\_\_

I declare that the information given above is correct and true to my best knowledge. I have read and understood the eligibility criteria for the training grant stated below. If any of my employees is found to have failed to meet the eligibility criteria of the scheme, my company agrees to top up the unsubsidized portion of the course fee to the Training Service Provider dutifully.

\_\_\_\_\_  
Authorised Signatory<sup>1</sup>  
Name:  
Designation:

\_\_\_\_\_  
Business Entity's Stamp

## TRAINING@MARITIMESINGAPORE - SHORT COURSES

### Eligibility Criteria

1. Training grant is only provided for MCF-approved courses (for information on MCF-approved courses, please log on to <http://www.mpa.gov.sg>) and **application must be submitted to the Course Provider before the commencement of the course.**
2. Participants must be Singapore Citizens or Permanent Residents;
3. Participants must be employees sponsored by business/organisations registered or incorporated in Singapore;
4. Participants must attain at least 75% attendance at the course; and
5. Business entities applying for the training grant for this course must not be receiving any other forms of financial training assistance [e.g. Skills Development Fund (SDF) or Skills Redevelopment Programme (SRP) etc] administered by other government bodies e.g. WDA or NTUC etc.

Participants and business entities must **strictly adhere** to the eligibility criteria stipulated above. MPA reserves the right to reject any application in the event of failure of participants/businesses to comply or observe any of the eligibility criteria.

\_\_\_\_\_  
<sup>1</sup> Must be signed by a senior executive other than the applicant, unless he/she is the CEO or an officer holding an equivalent position in the business entity/organisation.